

TOWN OF NEW MILFORD PARKS AND RECREATION

John Pettibone Community Center
2 Pickett District Road
New Milford, Connecticut 06776

Telephone (860) 355-6050 • Fax (860) 355-6052



General Park Rules and Regulations

Rules and regulations enforceable by fine under the town ordinance entitled, “Ordinance for the regulation of conduct in public parks.”

Adopted 6/29/78 New Milford code – Article IV Sec. 14-62 through 14-65.

1. No person shall willfully disfigure, destroy, or remove any public park property, fixtures, or natural resource.
2. Hunting or use of firearms in any Town park facility shall be by permit only in designated areas, issued by the Director of Parks & Recreation.
3. Any person using a Town Park Facility must properly dispose of any trash or litter in receptacles when and where they are provided; where receptacles are not provided all such rubbish and waste shall be carried away from the park by those persons responsible for its presence and properly disposed of elsewhere.
4. Speed limits shall be observed as posted in any park area. Any area not posted shall be a maximum speed limit of 10 miles per hour.
5. Parking of any vehicles, including trailers, in park facilities shall be confined to designated parking areas or along park roadways unless designated as no-parking areas. No parking is allowed in other park areas unless instructed to do so by park attendant who may be present and on duty at the time.
6. No vehicle, boat trailer, or boat, whether currently registered or not, may be parked for a period of time longer than 24 hours in any park facility except by permit issued by the Director of Parks & Recreation.
7. No recreational activities of any type, including, but not limited to, skateboarding, throwing flying discs, etc. shall be allowed in any designated parking area or roadway in any Town Park Facility.
8. No overnight camping through any means shall be allowed in any Town park facility except by permit issued by the Director of Parks & Recreation.
9. No horseback riding will be allowed on any portion of the Green, Young’s Field or Lynn Deming Park.
10. Smoking and vaping are prohibited at all Town park playground facilities including but not limited to; the Creative Playground, Lynn Deming Park, Young’s Field, Carlson’s Grove and Emanuel Williamson Park.
11. No Alcohol Park Regulation – Notwithstanding any town ordinance to the contrary, no person shall consume or possess with the intent to consume any alcoholic liquor within the limits of any public park, including, but not limited to, the Town Green, Young’s Field, Baldwin Park, Addis Park, Carlson’s Grove, Clatter Valley, Creative Playground, Emmanuel Williamson Park, Lynn Deming Park, Helen Marx Park, Norstrand Trail, Ray Ramsey Park, Pickett District Road Fields, Andrew Gaylord Barnes

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Park, Sarah Noble Soccer Field, Northville Soccer Fields, Old Boardman Bridge, Chappuis Park, Hulton Meadow and Segal Meadows.

a. Exceptions:

- i. Notwithstanding the provision above, persons may possess alcoholic liquor with the intent to consume and may consume alcoholic liquor at Clatter Valley, the Town Green and Carlson's Grove provided, however, that the Parks & Recreation Commission has first given written authorization to permit the sale, service, or distribution of alcoholic liquor at, or in connection with, a function, festival or celebration being held at Clatter Valley, the Town Green or Carlson's Grove and that the applicant otherwise secures the approvals necessary pursuant to the town alcohol ordinance section 2B-2.
- ii. Notwithstanding the provision above, persons may possess alcoholic liquor with the intent to consume and may consume alcoholic liquor within any Town Park provided, however, that the Parks & Recreation Commission has first given written authorization to permit the sale, service, or distribution of alcoholic liquor at, or in connection with, a Town-sponsored special event, function, festival or celebration being held within any Town Park and that the applicant otherwise secures the approvals necessary pursuant to the town alcohol ordinance section 2B-2.
- iii. Permits must be approved by the Parks & Recreation Commission, which meets the third Monday of each month. Therefore, any request for an alcohol permit must be received in a time frame compatible, not only with the Commission's monthly meeting schedule, but also far enough in advance to secure the necessary approvals pursuant to the town alcohol ordinance section 2B-2. A request for an alcohol permit involving 25 or more individuals may require a police officer at the discretion of the Park & Recreation Commission.

12. Any fire for cooking or other purposes must be confined to grills, fire pits, or other appropriate fixtures where provided. No ground fires are allowed in any park except by permit issued by the Director of Parks & Recreation.

13. No person shall vend, peddle or post any item in any Town park facility without first securing a written permit to do so by the Director of Parks & Recreation.

14. No person shall enter into an area closed or restricted by the Parks & Recreation Commission.

15. The following park areas shall have opening and closing hours as listed. Any park area not listed shall be open to the general public 24 hours a day. No person, other than authorized officials or employees of the Parks & Recreation Department, shall be allowed in park areas with designated opening/closing times after hours:

- a. Addis Park: ½ hour before sunrise, ½ hour after sunset (Except access to boat ramp)
- b. Baldwin Park: ½ hour before sunrise, ½ hour after sunset
- c. Carlson's Grove: ½ hour before sunrise, ½ hour after sunset
- d. Clatter Valley: ½ hour before sunrise, ½ hour after sunset
- e. Emmanuel Williamson: ½ hour before sunrise, ½ hour after sunset
- f. Lynn Deming: ½ hour before sunrise, ½ hour after sunset (except access to the boat ramp and the boat slips)
- g. Andrew Gaylord Barnes Park: ½ hour before sunrise, ½ hour after sunset

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- h. Helen Marx Park: ½ hour before sunrise, ½ hour after sunset
- i. Norstrand Trail: ½ hour before sunrise, ½ hour after sunset
- j. Northville Soccer Field: ½ hour before sunrise, ½ hour after sunset
- k. Pickett District Road Ball Fields: ½ hour before sunrise, ½ hour after sunset
- l. Sarah Noble Soccer Field: ½ hour before sunrise, ½ hour after sunset
- m. Young's Field: ½ hour before sunrise, ½ hour after sunset (except during approved athletic events)
- n. Hulton Meadow: ½ hour before sunrise, ½ hour after sunset

16. To the extent permitted by law, the following parks are subject to certain restrictions. Lynn Deming, Addis Park, Baldwin Park and Carlson's Grove shall be restricted in use to only those persons who are residents of the Town of New Milford or owners of real property located in the Town of New Milford and their guests, when accompanied by such residents or property owners. Clatter Valley Park shall be restricted in use to only those persons who are residents of the Town of New Milford or Bridgewater or who are owners of real property located within the Town of New Milford or Bridgewater and their guests, when accompanied by such residents or property owners. Each motorized vehicle using Lynn Deming Park or Addis Park must have a current town park sticker attached in a conspicuous place, purchased annually through the Parks and Recreation Department at the location determined by the Parks Recreation Commission. Senior Citizen discounts are available to New Milford residents and tax payer's age 65 years of age and older at the time of the sticker purchase. All vessels entering Lynn Deming and Addis parks must have current vehicle and launch pass stickers. Vehicles and boats requiring a sticker to enter into a park must be registered in the name of the New Milford resident or taxpayer. You must bring the registration for the vehicle or boat at the time of requesting a vehicle sticker and/or launch pass sticker. At least two (2) forms of documentation are required for proof of residency or tax payer status, to the satisfaction of the Parks and Recreation staff. The following are examples of acceptable documents (must be current): CT Driver's License, CT non-driver photo identification card, vehicle registration, tax bill, current one (1) year residential lease. If a vehicle is leased by a New Milford resident or taxpayer, then the resident or taxpayer must provide a copy of one of the following current documents: vehicle lease and vehicle insurance card.

- a. The Parks and Recreation Director may issue a temporary vehicle parking permit for those vehicles entering restricted Town parks for the following:
 - i. A function sponsored by an organization having a chartered unit in the Town of New Milford.
 - ii. A function sponsored by a business having a place of business in the Town of New Milford.
 - iii. This temporary vehicle permit will be valid for the one function only, during the following hours:
 - a. Lynn Deming Park: Monday – Friday 1:00 p.m., to ½ hour after sunset, Saturday – Sunday – Holidays 4:00 p.m. to ½ hour after sunset
 - iv. All other restricted parks: To be issued at the discretion of the Parks and Recreation Director.
 - v. If the requested permits for one function exceed 50, the Parks and Recreation Director will refer the request to the Parks and Recreation Commission for approval or disapproval.

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17. Any person or group engaged in any activity or use of facilities which requires a permit must produce a valid permit to any town official or park attendant authorized to verify such.
18. To prevent the hazard of broken glass in the swimming area, on the beach, and in other park areas; glass beverage containers of any type are not allowed on the premises of Lynn Deming Park and their use or possession thereon is there by prohibited.
19. Anyone determined to be in violation of these rules who, after being requested by Town personnel or Town agents to comply with the rules, refuses to comply shall be subject to removal from the park or recreation area and/or shall be subject to revocation of his/her park stickers, passes or privileges, without refund, and/or shall be subject to arrest where warranted.
20. Except for approved park and municipal signs, no signs are permitted anywhere in Town parks or recreational areas without prior approval of the Parks and Recreation Department. Any improper signs will be removed and destroyed without notice.
21. Park reservation requests at Clatter Valley Park without an alcohol permit or at any other park must be made a minimum of one week (5 business days) in advance of the date needed. (Permits for 50 or more individuals requires Park & Recreation Commission approval, which meet the third Monday of each month).
22. Depending on the size and type of event, stipulations such as a security bond (in the form of a cashier's check or cash), tent bond, electricity fee, key deposit, insurance certificate, police officer, waste removal, port-o-john, Fire Marshal approval, Health Department approval, Traffic Authority approval, Town Council approval, etc. may be imposed at the discretion of the Director and/or Parks & Recreation Commission.
23. Organizations requesting use of a park must provide a certificate of insurance naming the Town of New Milford as an additional insured in the amount of one million dollars in liability coverage. Individual residents are exempt from this provision.
24. Approved requests will note that any New Milford residents and their guest will still have access to other areas within the park during the period of reserved use. However, the Department may close the park to the general public if it is deemed necessary for the safety of a specific event.
25. Lynn Deming Park may be reserved for groups on weekends and holidays starting at 4:00 p.m., and weekdays from 1:00 p.m. A limited number of passes for guests may be issued based on the group's size at the discretion of the Director.
26. Where issuance of a key is necessary, \$50 key security deposit shall be required. Keys must be returned within two business days after an event.
27. Events with 25 or more individuals will be required to submit a security bond for the following amounts in the form of a cashier's check or cash: 25 – 100 individuals = \$200, 101-150 individuals = \$250, and

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151 individuals and up = \$300. The Director and/or Parks & Recreation Commission reserve the right to waive a bond at their discretion.

28. Other stipulations such as waste removal, portable restroom(s), Health Department approval, Fire Marshal approval, Traffic Authority approval, etc. may be imposed, also at the discretion of the Director and/or Parks and Recreation Commission.
29. A police officer may be required for events involving 100 or more individuals. The Director and/or Parks & Recreation Commission reserve the right to require a police officer for smaller events at their discretion.
30. Portable restrooms may be required for events involving 50 or more individuals on any given date. The Director and/or the Parks & Recreation Commission reserve the right to require a portable restroom for smaller events at their discretion. A receipt must be given to the Parks & Recreation Department for proof that a portable restroom was rented. Bonds will not be returned until this has been given.
31. It is mandatory that permit holders call the Parks and Recreation Department at (860) 355-6050 if upon arrival at a park they find a mess or vandalism of any type. Please report the date, time of your call and nature of the problem.
32. Groups who fail to clean up after an event, properly dispose of trash and bags, drive or park on Town Green, cause damage, or break any other park rules or regulations may lose their security bond or be charged an appropriate fee at the discretion of Director and/or Parks & Recreation Commission (it is the responsibility of the group to supply their own trash bags).
33. Permit holders using athletic field lighting at Young's Field will be charged at a rate of \$15 per hour per field.
34. The Parks & Recreation Commission reserves the right to limit the hours of usage within parks. Below is a guideline for maximum usage of Athletic Fields (fields should not be used more than 24 hours in any given week, maximum 4 hours for 6 days):
 - a. Soccer: 18 hours per week
 - b. Football/Lacrosse: 12 hours per week
 - c. Baseball/Softball: 30 hours per week
 - d. Mixed Use: No more than 24 hour a week
35. No motorized vehicles are allowed within Town parks except in designated roadways or parking areas.
36. Feeding of wildlife is prohibited in Town park facilities.
37. Swimming is only permitted in designated areas.
38. Groups, except non-profit groups, shall be required to purchase a \$75 group pass for each date that the group reserves Lynn Deming Park. Non-profit groups shall be required to purchase a \$75 group pass for each date that it reserves Lynn Deming Park above and beyond one reservation within each 3 month

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period. A “group” is considered to be 10 or more persons, including all chaperones, supervisory personnel and similar persons. A non-profit group is a group from, or formally affiliated with, an organization that has federally recognized 501 (c) (3) charitable organization designation.

39. A \$40 cash user bond shall be paid up front with facility applications to insure that the group representatives meet all advance requirements (e.g. key deposit, insurance certificate, guest list etc.) without the need for additional staff time for follow-up and that other requirements of the group are met without additional unnecessary staff time. The bond will be refunded if all requirements are met.
40. The use of any device to amplify sound, or any conduct, that disrupts or interferes with the reasonable use and enjoyment of other park or recreational facility users is prohibited.
41. Any false or misleading information submitted on a Parks Reservation form may result in loss of privilege to reserve a park in the future.