

TOWN OF NEW MILFORD PARKS AND RECREATION

John Pettibone Community Center
2 Pickett District Road
New Milford, Connecticut 06776
Telephone (860) 355-6050 • Fax (860) 355-6052



Regulations for Use of Town Green

Use of the Town Green is governed by

1. General Rules and Regulations Governing Use of Town Parks
2. Park Reservation Rules and Regulations
3. Town Green Use Application Requirements and the following:
 - a. Nothing is to be affixed to any tree on the Green for any purpose. The attaching of fixtures to trees is subject to the approval of the Director or their designee.
 - b. Except for approved park and municipal signs, no signs are permitted anywhere on the Town Green without prior approval of the Parks and Recreation Department. Any improper signs will be removed and destroyed without notice.
 - c. Trees which have been planted within one year prior to the event will have to be protected by a barrier. It shall be the responsibility of the organization, group or individual to provide and erect such a barrier. It shall be erected no closer than 3 feet from the base of the tree in any direction. The Parks and Recreation Department will designate trees.
 - d. Reimbursement may be required by the Parks and Recreation Department for any use of the electric service on the Green.
 - e. The Green will be aerated, fertilized, watered, and reseeded where necessary immediately following the event if any of these are determined to be needed by the Director of Parks and Recreation. The Director shall also specify types and application rates of fertilizer and seed; type of aerator to be used; and frequency of watering to insure that original turf conditions are maintained. The expense for any of these items shall be the responsibility of the organization, group or individual using the Green.
 - f. Clean up of the Green shall begin immediately after an event concludes. Garbage removal within 24 hours after the event is required and shall be the responsibility of the organization, group or individual.
 - g. Parking or driving on the Town Green is prohibited at all times. Doing so will be just cause for loss of bond and any/all repair costs.
 - h. A sufficient number of portable restrooms shall be provided in a location as directed by the Parks and Recreation Department. This shall be the responsibility of the organization/group conducting the event.
 - i. All organizations, groups and/or individuals who reserve the Town Green must pay a refundable security bond (cashier's check or cash) with a minimum of \$200 depending upon size and type of event. Organizations will also provide an insurance certificate covering the event, naming the town as an additional insured. Police, security, service protection may be requested at the discretion of the Parks and Recreation Department. Disposition of the bond shall be determined by the Parks and Recreation Director based on the cost of any clean up and repairs required.
 - j. Organizations requesting use of a park must provide a certificate of insurance naming the Town of New Milford as an additional insured in the amount of one million dollars in liability coverage. Individual residents are exempt from this provision.
 - k. Groups installing tents or other structures will be charged a rate of \$50 per section to mark out the irrigation system. If any damage is caused to the irrigation system, the group or organization will be responsible for all repair costs. Groups installing tents will also be required to submit a tent bond at a rate of \$500 per section of the Town Green used. The group

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will be required to contact “Call before You Dig” to have the Green thoroughly marked (by calling 811). If a stake is found to be installed closer than 24”, the group will be required to pay a \$600 inspection fee.

- l. Reservations for Sundays on the Town Green will not commence until 11am. This includes set up time.
- m. Metal detecting is not allowed on the Town Green.